



# London School of Social and Management Sciences

## **Registration/Enrolment Policy**

- A student can only enrol for a course if he/she meets the minimum requirement for that particular course. Original certificates of all previous qualifications, experience must be presented.
- All overseas students must be able to provide: valid passport, permission to study, details of any institutions previously attended, proof of funds and any other documents required as well as giving a brief outline of their plans for the future.
- The Admissions Office will verify all documents before a Certificate of Enrolment/Visa Letter is issued.
- The Institution may request the student to attend an interview prior to joining a course.
- The Institution reserves the right to ask potential student to sit an English language Examination in order to judge his/her level of written and spoken English prior to enrolment if the student has not submitted any formal certificate to prove his/her English language efficiency.
- All students must read and understand the Terms and Conditions of Enrolment and institution policies.